

## **Information clause on the processing of personal data at the Mazovian Regional Planning Office in Warsaw**

In connection with the implementation of the requirements of the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (General Data Protection Regulation "RODO"), we would like to inform you about the principles of processing of your personal data and your rights related thereto.

- 1.** The administrator of your personal data processed at the Mazovian Regional Planning Office in Warsaw is the Mazovian Regional Planning Office in Warsaw, 1 Nowy Zjazd Street, 00-301 Warsaw.
- 2.** The Administrator has appointed a Data Protection Supervisor, who can be contacted via e-mail address: [iod@mbpr.pl](mailto:iod@mbpr.pl).
- 3.** Your personal data shall be processed lawfully only for the specified purposes and to the extent necessary.
- 4.** Your personal data are processed for the purpose(s) of:
  - a) to fulfill legal obligations incumbent on the controller;
  - b) to perform a task carried out in the public interest or in the exercise of public authority entrusted to the controller;
  - c) performance of contracts entered into by the administrator;
  - d) in other cases, your personal data shall be processed only on the basis of your previously granted consent within the scope and purpose specified in the content of the consent.
- 5.** We will store your personal data until the matter for which they were collected is settled, and thereafter - for the period and to the extent required by generally applicable law.
- 6.** In connection with the processing of your personal data, you shall have the following rights:
  - a) the right to access your personal data;
  - b) the right to request rectification (amendment) of your personal data;
  - c) The right to request erasure of your personal data;
  - d) The right to request restriction of processing of personal data;

e) the right to object to the processing of data.

**7.** Where the processing of personal data is based on a person's consent to the processing of personal data, you have the right to withdraw that consent at any time. Such revocation shall not affect the compliance of the processing carried out on the basis of consent before its revocation,  
with the applicable law.

**8.** If you become aware of unlawful processing of your personal data, you have the right to lodge a complaint with the President of the Office for Personal Data Protection.